

## Flying Particles Owner-Operator Information Sheet Summary

At each FPI Student Phase Check or Recurrent Flight Check, please read this sheet and sign below to acknowledge that you will comply with all parts of the Flight Regulations (**FR**) and the Member Information Sheet (**MIS**) (available at [www.flyingparticles.org](http://www.flyingparticles.org)). This form is a summary only.

**Meetings:** Held 2<sup>nd</sup> Tuesday of each month, 7:30 pm at the LVK terminal building.

**Wash Party:** Held on Saturday following the Tuesday meeting, 9 am at Hangar 11.

**Personal Information:** Add/change your info in ScheduleMaster, or notify Membership VP.

**Billing:** Billing cycle is from 16<sup>th</sup> of month to 15<sup>th</sup> of next month. Payment is due in 30 days.

**Initial Checkouts:** Before you fly any club aircraft, you must have an appropriate checkout by a club CFI. For details, see the MIS and the Flight Regulations.

**Recurrent Flight Checks:** To fly any club aircraft, you must have a valid recurrent flight check with a club CFI within the preceding 12 calendar months (if you have less than 400 hours PIC), or within the preceding 24 calendar months (if you have 400 or more hours PIC). FAA examinations, instrument currency checks, etc., do not suffice. See the MIS and the FRs for details.

### Reservations:

- Do not fly an aircraft without a reservation.
- Make reservations at [www.schedulemaster.com](http://www.schedulemaster.com) or 800-683-8055

**Damage to Aircraft:** If you have or may have damaged an aircraft, contact the plane captain or the Maintenance VP ([fpi\\_maintenance@email.com](mailto:fpi_maintenance@email.com)) within 48 hours, or as soon as possible. Ground the aircraft, if appropriate by, placing a legible sign in the aircraft and on ScheduleMaster.

**Squawks and Maintenance Problems:** Enter any aircraft-related problems in ScheduleMaster by clicking on the green/yellow/red triangle to the left of the tail number, or by selecting the Maintenance tab. It is also courteous to call the next pilot to let him/her know of the problem.

### Using Aircraft:

- Refuel C182 after each flight. Do not refuel C162 after flight. All other aircraft must be fueled after flight if more than 1 tach hour elapsed since airplane was last refueled.
- Use self-service fuel when available. Check [www.100LL.com](http://www.100LL.com) for prices.
- In the logbook: write name, fuel tach time, final tach time, oil level / oil added.
- Clean the aircraft upon your return to LVK (windshield, leading edges, interior, etc.).
- Ensure master switch off, control & throttle locks in place, doors/hangar locked, tied down.

### Oil:

- Please ensure there are 2 quarts of oil in the baggage compartment. Replace if you use one.
- As a general rule, *add* 1-quart oil to an aircraft **only** when it has fallen to the following levels.

N6475Q	N25ES	N9658K	N6004Z	N1080M	N43CA
4 quarts	5 quarts	5 quarts	4 quarts	9 quarts	5 quarts

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Member Signature

Date

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Club CFI Signature

Date

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Member Signature

Date

---

Club CFI Signature

Date

**FLYING PARTICLES, INC.**

**KEEP THIS ORIGINAL FORM FOR YOUR RECORDS**

**Scan this form and email to: [membership@flyingparticles.org](mailto:membership@flyingparticles.org) (preferred),  
or mail a COPY to: P.O. BOX 1109, LIVERMORE, CA 94551-1109**

**STUDENT PILOT PHASE CHECKOUT FORM**

**FLIGHT CHECK**

1. [ ] Takeoff
2. [ ] Slow flight
3. [ ] Stalls
4. [ ] Steep turns
5. [ ] At least one landing at an airport other than Livermore Municipal
6. [ ] Instrument flight
7. [ ] Emergency procedures
8. [ ] Landings including at least one from a slip

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PILOT'S NAME: \_\_\_\_\_

DATE OF LAST PHYSICAL EXAM: \_\_\_\_\_

PRIMARY INSTRUCTOR: \_\_\_\_\_

I certify that the above maneuvers have been satisfactorily accomplished.

Instructor other than primary instructor: \_\_\_\_\_

Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_